



DEPARTMENT OF THE ARMY  
HEADQUARTERS, WARRIOR TRANSITION BRIGADE- NATIONAL CAPITAL REGION  
9045 BEALE ROAD  
BETHESDA, MD 20889-5634

MCAT-WTB-CDR

24 January 2014

MEMORANDUM FOR Warrior Transition Brigade- National Capital Region (WTB-NCR)

SUBJECT: Warrior Transition Brigade- National Capital Region (WTB-NCR) Policy Letter # 8  
- Safety

1. REFERENCE: AR 385-10, The Army Safety Program, dated 4 August 2011
2. APPLICABILITY: This policy applies to all personnel assigned, attached or personnel on temporary duty (TDY) to include civilian employees and contract personnel within the Warrior Transition Brigade- National Capital Region (WTB-NCR). This policy extends to Bethesda, Fort Meade and Fort Belvoir WTU's.
3. GENERAL: Safe operations ensure mission accomplishment and save lives. Without healthy Soldiers we cannot accomplish the mission. Safe practices are the most effective means we have available to preserve our force. Everyone is a Safety Officer.
4. POLICY:
  - a. I hold everyone responsible for establishing a safe working environment within the Bridage. All units will appoint a Staff Sergeant or above, on written orders, to serve as their unit's Safety Administrator. The Safety Administrator will attend the required additional duty safety course. Everyone is responsible for being safety conscious and promoting safety through education, vigilance and prevention. Your support in the safety program ensures its success.
  - b. I will not tolerate unsafe acts or conditions, regardless of the situation. Leaders must conduct a standing Risk Assessment for all work areas and ensure that your assessment is updated every time conditions change. Also, conduct Risk Assessments prior to all training events. Inform me immediately of any training events where the residual risk is medium or higher. ~~I believe that most properly planned tasks can be done safely and effectively with the capability of their people and equipment. Never walk past a safety violation.~~
5. The point of contact for this policy is the Brigade Safety Officer at (301) 400-0181.

Caring for Our Soldiers... Heal, Educate, Transition!

  
DANA S. TANKINS  
COL, SC  
Commanding